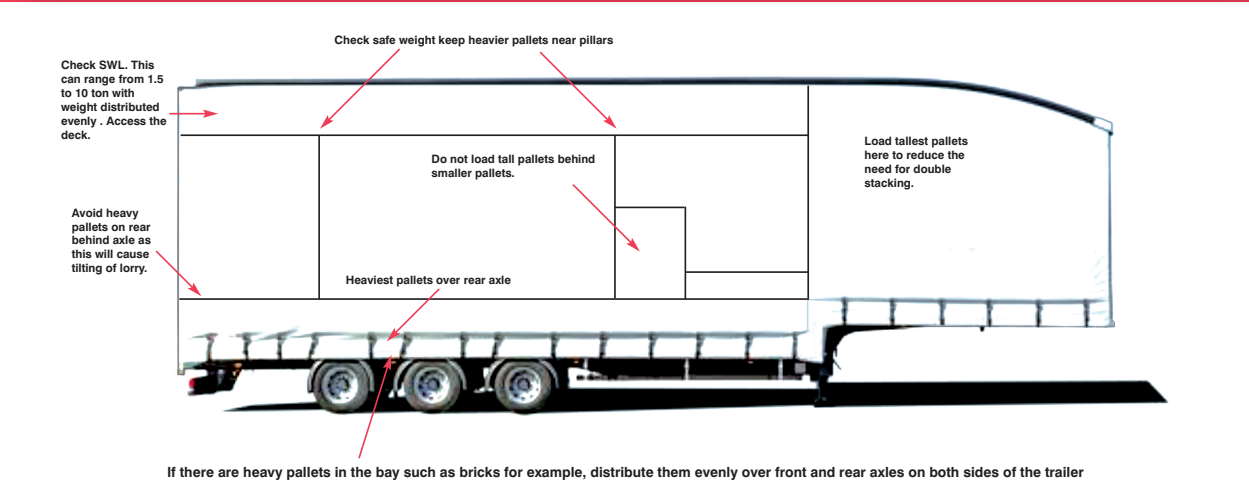


The Association of Pallet Networks



ONLY TRAINED OPERATIVES ARE AUTHORISED TO LOAD AND UNLOAD TRAILERS



SAFE WORKING BEST PRACTICE FOR LOADING A DOUBLE DECK TRAILER

1. Never load a pallet that is over 400 kgs on the top deck of a trailer irrespective of size.
2. Never double stack pallets on the top deck of a trailer.
3. Always load lightweight pallets in between the front axle and the back axle of the trailer.
4. Heavier pallets should be loaded over the front and rear axles of the trailer
5. Always ensure that pallets placed on the trailer are suitably secured.
6. Forklift truck drivers should use their discretion to the suitability of a pallet, but if they have any doubt about weight or suitability **DO NOT LOAD IT ON TRAILER, REFER TO SUPERVISOR.**
7. On inbound freight if a pallet has collapsed on the top deck, do not attempt to remove it from the trailer, always report to a SUPERVISOR.

8. Always ensure even weight distribution of trailer, consider centre of gravity when loading.
9. Ensure loading straps or curtains are kept accessible when loading trailer.

Examples of what NOT to load on the top deck of a double deck trailer

- Pallets with poorly wrapped or unsecured freight on them
- Batteries
- Pallet and gas cylinders
- Pallets in excess of 400 kgs
- Pallets with uneven distribution of weight
- Live loads ie. IBCs/liquid tanks

Always Consider the "centre of gravity" when loading:
e.g. load the tallest / heaviest pallets on the lower deck and load lighter / smaller pallets on the topdeck to reduce the risk of LGV roll-over.

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